

Maine Township Board Meeting July 26, 2022

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:
<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2022/07/agenda_22-07-26.pdf

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Horvath, Maher, Malik, Assessor Moylan Krey and Highway Commissioner Beauvais

Others in Attendance: Attorney Kurt Asprooth, Dayna Berman, Alicia Brzezinski, Richard Lyon, Marie Dachniwsky, Austin Kelso, Marty Cook, Michael Samaan, Ruba Al Ayed, Liz Coy, Robert Flinn, Cook County Sheriff's Police Officer, Penny Mateck, Commander Patrick Murray, Inspector Timothy O'Donnell and Eva Magnowski

Supervisor Dimond called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and Chief Deputy Clerk Magnowski called the roll.

Agenda Item: Approval of Minutes of June 29, 2022 Board Meeting

Trustee Horvath Motion to waive the reading and approve the minutes of the June 29, 2022 Board Meeting.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Absent

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Abstain

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated July 8, 2022 and July 22, 2022, and General Assistance checks #54214 through check #54274 in the amount of \$53,406.95.

Trustee Horvath Motion to approve.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Absent

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated July 8, 2022 and July 22, 2022, and Road District checks #22452 through check #22491 in the amount of \$114,030.51.

building. He stated that to fix it, he obtained three quotes for replacing two ejector pumps and check valves. Maintenance Director Mike Samaan recommended North Coast Sewer & Drainage, Inc. to perform the plumbing work with the estimate of \$4,630.00.

Comments from Trustee Maher.

Trustee Horvath	Motion to hire North Coast Sewer & Drainage, Inc. to perform the plumbing work at the Maine Township Hall for the cost of \$4,630.00
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Absent
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Old Business, Auditor Report of 2022 Annual Financial Report by Lauterbach & Amen

See the video at 17:57

Fund Balance Policy – Possible Vote or Motion to Table

See the video at 37:30

Brad Porter, CPA from Lauterbach & Amen, LLP acquainted the Board with the Annual Financial Report for the fiscal year ended February 28, 2022, and Management Letter regarding current recommendations.

Questions and comments from Trustee Horvath and Trustee Malik.

Brad Porter stated that Fund Balance Policy is not a mandatory policy.

Commissioner Beauvais commented on the Fund Balance Policy and stated that the Highway Department would not be adopting this policy.

More discussion on Fund Balance Policy.

Trustee Horvath	Motion to table.
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Absent
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Supervisor Dimond thanked Brad Porter for his presentation and stated that the Board will be in touch regarding this matter.

Agenda Item: Old Business, Discussion of Website Improvements and Possible Vote on Website Designer/Presentations by Website Design Companies

See video at 43:05

Supervisor Dimond reminded the Board that at the last meeting 6 proposals from various entities were discussed to redesign and improve the Maine Township’s website. She added that the Board was

interested in proposals from Revize and Civic Plus, and that there was a motion to request more proposals from Upwork.

Administrator Berman stated that she met with some larger website companies as well as some individual website designers from Upwork who have given her quotes shown on the new spreadsheet which Board Officials could find it at their place. She stated that freelance designers gave great proposals, but they do not work with other government organizations.

Discussion.

Richard Lyon answered Supervisor Dimond's questions regarding what Seamless Docs does and how some of the website designers can help Maine Township to eliminate spending money on Seamless Docs.

Administrator Berman and Richard Lyon stated that Revize would be the best choice.

Questions and comments.

Video presentation by Jacob Bertram and Richard Jones from Civic Plus. Jacob Bertram stated that this is the company's 25th year in the business. He pointed out that their mission is to be a one-stop shop and they offer a large portfolio of products that were built for local government by local government.

Richard Jones answered Board members questions regarding their service and pricing.

Supervisor Dimond thanked Jacob Bertram and Richard Jones for the presentation.

Supervisor Dimond skipped to the next Agenda Item while waiting for the next presentation from Revize.

Agenda Item: New Business, Discussion on Agency Funding Dates for September/October

See video at 1:20:58

Supervisor Dimond stated that the dates for the Agency Funding Hearings need to be scheduled. After discussion, everyone was in favor of prescheduling said hearings for Thursday, September 15th Thursday, October 13th and Tuesday, October 18th starting at 6:30 p.m. Because of the absence of Trustee Jones, the dates will be revisited at the next meeting.

Back to the previous agenda.

Video presentation by Robert Suchomel from Revize. He stated that the company is in the business for about 25 years, and is located in Troy, Michigan. They work with different types of government such as townships, municipalities, and counties taking care of roughly 2,600 clients nationwide. Robert Suchomel said that his firm works with the City of Park Ridge, and his demonstration was performed using Park Ridge's website.

Questions and comments.

Supervisor Dimond thanked Robert Suchomel for his presentation.

The Board agreed that Maine Township should hire Revize to redesign our website.

Trustee Horvath

Motion to enter into the contract with Revize in regards to redesigning Maine Township's website per the submitted proposal for the amount in their proposal including all the services.

Trustee Malik	Second.
Motion on a roll call vote as follows:	
Supervisor Dimond	Yes
Trustee Jones	Absent
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Supervisor Dimond stated that Maine Township’s Attorney will work on the final language of the contract with Revize.

Agenda Item: New Business Discussion and Possible Vote on Provision of Therapy Services to District 63 Students

See video at 1:48:10

Supervisor Dimond stated that School District 63 serves about one-third of the Maine Township’s residents. She said that District 63 has approached us and asked about therapists coming over to Apollo school, and possibly to Washington and Melzer school to provide some therapy for their students. Supervisor Dimond pointed out that lately there are so many tragedies that were brought on by troubled young men.

Discussion.

Supervisor Dimond stated that we will have to figure out how to solve the problem, and we will be looking at this in the future.

Agenda Item: Officials’ Reports, Recap of Recent Events

See video at 1:55:14

Supervisor Dimond stated that on July 7th Maine Township hosted a Cyber Security event.

Commissioner Beauvais stated that it was a long day at the Taste of Park Ridge with a lot of fun. He extended his thanks to volunteers for all the help during this event.

Agenda Item: Officials’ Reports, Upcoming Events, TOI Attendance Discussion, Indian & Pakistan Festivals Possible Date

Supervisor Dimond stated that National Night Out with a lot fun activities will take place on August 2nd. She said that it will be a big evening, and she was hoping that everyone will be participating in it.

Supervisor Dimond informed everybody that on August 9th we will be hosting a Cook County Sheriff’s Self-Defense Class, and on August 18th Rules of the Road will take place.

Supervisor Dimond announced that on August 24th we are planning an Employee Picnic after work at 5:00 pm., rain day August 25th.

Supervisor Dimond informed everyone that on September 17th a Garage Sale will take place in the Maine Township’s parking lot, and The North Suburban Legal Aid Clinic is scheduled on September 19th.

Supervisor Dimond announced that on September 8th Maine Township and the Highway Department will host legislators from Springfield for a presentation on what Maine Township and townships in general do for their residents.

Supervisor Dimond stated that all Maine Township’s employees should complete the 2022 Sexual Harassment Prevention Training and the certificate should be given to HR A1 Ayed by August 20th.

Supervisor Dimond stated that The Daily Herald sent a FOIA request regarding Maine Township Officials’ names, salaries, and other benefits.

Supervisor Dimond reminded everyone that under Senate Bill 3789, the Maine Township Board has to form a committee and appoint at least two residents of the Township to examine the work done by the local government and create a report on this matter.

Supervisor Dimond reminded the Board about the Annual Educational Conference for the Township Officials of Illinois on November 13-15, 2022.

Trustee Maher congratulated Emily Toomey from MaineStay on her good work as a Youth Program Coordinator and mentor to all young persons.

Commissioner Beauvais stated that the big Drainage Project on Oak and Linnea is almost complete. Commissioner Beauvais reported that the Highway Department is done with curbs, sidewalks, and sewers on the Maine Township's streets. He said that because of the Local 150 strike the Highway Department is in the holding pattern with resurfacing them.

Assessor Krey reported that we have gotten results from the Board of Review. She stated that the Assessor's office is open for rereview till July 28th. Assessor Krey said that the appeal should be submitted with brand-new information.

Trustee Malik stated that because of his health issues, he is not able to organize the Indian and Pakistani Festival this year. Trustee Malik said that he would like to have a discussion at the next meeting and hear an opinion if the Board would like to continue these programs. He stated that Maine Township should be involved in those events and employees should be compensated for their work.

For more detailed Officials' Reports see the video at 1:55:48.

Agenda Item: Closed Session, Discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees
See the video at 2:13:11

Trustee Horvath	Motion to go into Closed Session to Discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Absent
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

The meeting was adjourned after the Closed Session.

Trustee Maher	Motion to adjourn.
Trustee Malik	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Absent
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

The Closed Session was adjourned at 9:54 p.m.

Maine Township Clerk

